

Nedorom Vnedovos was created for small Shuls in need of a database to keep track of contributions as Aliyos, membership and etc. The program has a limited amount of features and is very simple to use. Please feel free to pass this on to whoever you feel might benefit from it. For any comment please contact me at mt0977@yahoo.com.

Installation

Extract the NedorimVnedovos zip file to your C: drive.

Create a shortcut on the desktop.

Open the extracted NedorimVnedovos folder in your C: drive. While right clicking on the NedorimVnedovos.mdb file drag it to the desktop. Release the right click and select "Create shortcut here".

Enter your Shul info

Double click on the shortcut on the desktop to open the program. Click on the "Shul Info" button on the bottom of the pledge form. Enter your Shul's information.

Entering a new Mispallel

To enter a new Mispallel click on “New”

The screenshot shows a window titled "Pledges". At the top left is a dropdown menu. To its right is a button labeled "New", which is pointed to by an arrow from the text "To enter a new Mispallel click on 'New'". Below the dropdown is a large empty rectangular box. To the right of this box is the text "Balance Due:" and below it is an "Edit" button. At the bottom of the window is a "Reports" button. A table is visible in the center of the window with the following structure:

	Date:	Item	Parsha	Price
▶	6 /29/2008			

This will open the following window. Here you enter the contact information

The screenshot shows a window titled "Mispallelim". At the top left is a tab icon and the title "Mispallelim". To its right are window control buttons. A black callout box with white text points to the "On List" checkbox. The text in the callout box is: "On List: If this contact is just a guest, uncheck the 'On List' as he should not be listed on the Mispallelim list". The "On List" checkbox is checked. Below this are several form fields arranged in two columns. The left column contains: "Contact Title:", "First Name:", "Last Name:", "Her Title:", and "WifeName:". The right column contains: "ט"סל:", "נאמט:", "ג:", "מ"שפחח:", and "ג. ט"סל:". Below these are more form fields for "Billing Address:", "City:", "State:", "Zip:", "Phone Number:", "Fax Number:", and "Mobile:". At the bottom of the window is a record navigation bar. It shows "Record: 1 of 1". Below this bar are arrows for "First Record", "Previous", "Next", "Last", and "New". A "Close" button is located at the top right of the window.

On List:
If this contact is just a guest, uncheck the
“On List” as he should not be listed on the
Mispallelim list

Close

Record: 1 of 1

First Record
Previous
Next
Last
New

Transactions

Once you have entered all the Mispallelim select one from the drop down list

Balance Due:

Edit

Date:	Item	Parsha	Price
6/29/2008			

Reports

Enter each transaction on a new line.

Enter date. It's important to enter the correct date so the reports should be accurate. The default date is today.

Select item & Parsha from drop down. If it's not in the list just double click in the empty field and enter the new item or Parsha in the form that opened then click OK. You can now select your added item or Parsha.

Enter the pledge amount

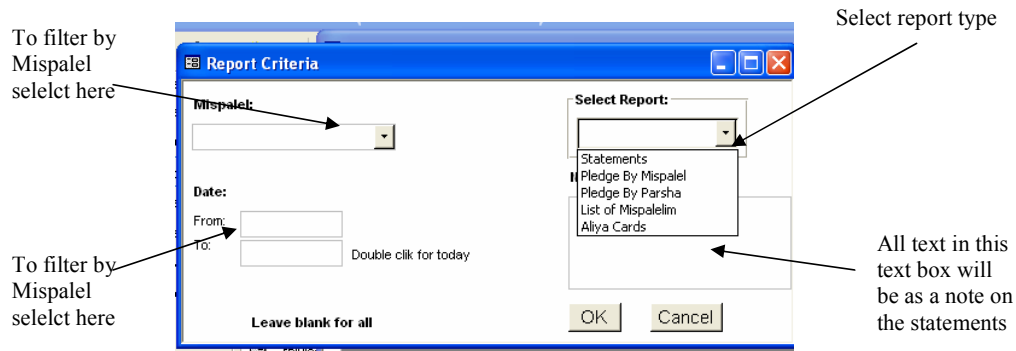
Item

OK

For payment select "Payment" from the item drop down and the "Price" will automatic be a debit.

Reports

Click on reports to open the reports window. Leave all criteria fields empty for a report without any filters. (Example to send statements to all Mispallelim – leave the “Mispalel” field empty)



We hope that this program is helpful to you.

Hatzlacha Rabba

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